SCHOOLDUDE

School Dude is a web based work order system that will allow users to submit work requests online from any computer that has internet access. Please use the "School Dude" link that is on your desktop that looks similar to this:

By clicking on this icon you will bring up the myschoolbuilding.com web site.

Once at the site, you will be asked to enter a Site Code which is:

525973105

You will only have to enter this the first time you access the site or if cookies are deleted from your machine. After you enter the site code you will be asked to enter your email address. **Your email address is how the system identifies you and is what you will use to logon onto the site.** After filling out the short form you will be set up to use the system. When you submit a work request you will be asked for a password. That password is:

trps

Under the Help tab you can read an instruction book that walks you through the process for submitting a work request. Please read this and if you have any questions feel free to call the Technology Department for assistance at extension 6207 or 6205.